



Related Experience

Jan. 2001-Sep. 2002 **The Art Institute of Seattle**
AIS Imaging Center Seattle WA

Print Digital images from programs such as QuarkXPress,
Freehand, Adobe Photoshop, Illustrator, Word & Excel.

Troubleshooting files for print
Collecting files for output
Converting RGB files to CMYK using Pantone Matching
Scaling images to size
Scanning images
Supply photo copies for students and staff

Jan. 2003-July 2003 **Media Index Publishing**
Production Assistant Seattle WA

Pre-Press Production from programs such as QuarkXPress,
Freehand, Adobe Photoshop & Illustrator.

Client Liaison
Collecting and Processing of artwork and build materials
Troubleshooting files for print
Converting RGB to CMYK
Ad builds and adjustments
Sending and receiving digital ad-proofs
Assisting in color, graphic and text proofing ads for press
Assisting in mock-up for publications
Phones, faxing and photocopies
Multi-tasking and customer service

Jan. 2006-Dec. 2007 **The Art Institute of Seattle**
AIS Imaging Center Seattle WA

Print Digital files from programs such as QuarkXPress,
Freehand MX, Adobe Photoshop CS3, Adobe Illustrator CS3,
Adobe InDesign CS3, Word & Excel.

Sept. 2005-Present **Wild Child**
Freehand Graphic Artist University Place WA

Creation and maintenance of design materials using programs
such as Freehand 9, Adobe Photoshop CS3 & InDesign CS3

Logo Design & Business Cabinet
Exterior Signage
First Hair Cut Card
Punch Card
Gift Certificate

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Education

Sept. 1999-Sept. 2002 **The Art Institute of Seattle**
School of Design

Associates of Applied Arts Degree
Graphic Design

Jan. 2006-Dec. 2007 **The Art Institute of Seattle**
School of Design

Bachelors of Applied Arts Degree
Graphic Design

Working Experience

Feb. 2004-March 2005 **Big 5 Sporting Goods**
Manager Trainie Olympia WA

Manager Trainie program intended to develop a way into a management position.

Product knowledge
Customer service
Terminal operations
Time and employee management
Opening and closing procedures
Product logging
Supply ordering and receiving

Dec. 2006-Present **Big 5 Sporting Goods**
Cashier / Sales Gig Harbor WA

Part-time sales and cashier position.

Customer service
Register and licensing terminal
Phones and multi-tasking
Merchandising
Sales

Honors

Honor Roll for eight consecutive quarters for maintaining a high GPA